

PATENT PARALEGAL

Stockholm, Sweden

Do you want to join a firm which truly cares about its employees?

Ström & Gulliksson is a pre-eminent leader within the Swedish IP profession and one which has a reputation for providing an array of global clients with solid business-driven IP advice. Ström & Gulliksson operate their business with a consistent, methodical, and professional approach, which has seen year-on-year growth in revenue, client base and personnel.

As a paralegal, you are crucial to the hub of the firm and you are part of a highly professional group of people. What is also striking about the organisation you join, is how much the attorneys and partners will invest in your career and ongoing development.

WHY JOIN:

- Ström & Gulliksson care deeply about their employees and their professional growth.
- You will have the luxury of working across multiple industry sectors and by definition, grow your network and develop an enriching base of skills and knowledge.
- The firm attracts attorneys from beyond the Swedish border adding to the rich knowledge base of the firm, which is shared openly across the practice.
- Ström & Gulliksson place high importance on attaining a positive work-life balance.
- Ström & Gulliksson have multiple offices but operate as one voice. The shared ownership to the firm's clients and the growth of the practice is self-evident when you talk to the attorneys and support functions.
- There is a unity in what they do, and this helps to maintain a balanced workload across the teams.

YOUR EXPERIENCE:

- Candidates currently working in an IP/Legal Administrator or Patent Paralegal capacity;
- Equally, if you come to the role with no prior experience of working as a paralegal, this would also be considered. However an appropriate academic qualification would be beneficial;
- Ström & Gulliksson have many international clients and as such you will be fluent in English;
- Excellent organization skills (you will be handling numerous files at the same time) and attention to detail;
- Excellent verbal and writing communication skills – you will be sending multiple emails each day and have numerous phone calls;
- Able to handle tasks efficiently and independently, with limited supervision;
- Proficiency in Microsoft Office software applications including but not limited to Microsoft Word, Excel and Outlook.